



Blackburn Foodbank

based at: The Oaks Centre



Job Advert

The Trustees are seeking to appoint a Debt Adviser to work within The Oaks Money Advice Centre which is under the umbrella of Blackburn Foodbank. The Adviser will be responsible for delivering a high-quality debt advice service to clients via face-to-face, telephone and digital channels, both at the centre and in the community. The Adviser will have an excellent and detailed knowledge of the full range of debt solutions, applications and processes thereof, and be computer literate. The post-holder will be empathic, understand the needs of vulnerable clients and be able to assist all clients without prejudice. The Adviser will understand local demographics and poverty specifically within Blackburn with Darwen.

We would like to appoint an Adviser who:

- Will provide casework covering the full range of debt work
- Is committed to maintaining the positive and caring ethos of Blackburn Foodbank and its strong links to the Trussell Trust
- Will continue to develop innovative working practices reflecting today's challenges and opportunities
- Has excellent communication and interpersonal skills with the ability to engage with a wide range of people including clients, staff, volunteers and external organisations
- Will build on the success of The Oaks Money Advice Centre within Blackburn Foodbank and in the community

Job title:	Debt Adviser
Required from:	1 st September 2021
Full-time:	35 hours per week
Salary:	£21,093
Contract:	3 year fixed-term
Closing date:	Monday 19 th July 2021 at noon
Interview date:	w/c 26 th July 2021
Telephone:	01254 672756
Website:	www.blackburn.foodbank.org.uk

Application form and further details available from trustees@blackburn.foodbank.org.uk

Please return completed application form - by the closing date, 19th July at noon - via email to trustees@blackburn.foodbank.org.uk or via post to The Oaks Centre, Oakenhurst Road, Blackburn, BB2 1SN